

AGENDA
LEISURE AND COMMUNITY POLICY
DEVELOPMENT AND REVIEW PANEL

Date: Wednesday, 1 March 2017

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Ms S Pankhurst (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford

M J Ford, JP

Mrs C L A Hockley

D L Steadman

Mrs K K Trott

Deputies: Councillor G Fazackarley

Councillor R H Price, JP



1. Apologies for Absence

2. Minutes (Pages 3 - 6)

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 18 January 2017.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures or Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Fareham Leisure Centre - Performance Review

To receive a presentation by the Manager of Fareham Leisure Centre on a review of the Fareham Leisure Centre Performance in 2016/17.

7. Holly Hill Leisure Centre - Performance Review

To receive a presentation by the Manager of Holly Hill Leisure Centre on the performance of the new Holly Hill Leisure Centre since its opening in October 2016.

8. Final Review of Work Programme for 2016/17 and Draft Work Programme for 2017/18 (Pages 7 - 28)

To consider a report by the Director of Operations which finalises the Panel's Work Programme for 2016/17 and Draft Work Programme for 2017/18.

P GRIMWOOD
Chief Executive Officer
Civic Offices
www.fareham.gov.uk
21 February 2017

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

**Minutes of the
Leisure and Community Policy
Development and Review Panel
(to be confirmed at the next meeting)**

Date: Wednesday, 18 January 2017

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Ms S Pankhurst (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors: Mrs S M Bayford, M J Ford, JP, Mrs C L A Hockley,
D L Steadman and Mrs K K Trott

**Also
Present:**



1. APOLOGIES FOR ABSENCE

There were no apologies for absence received for this meeting.

2. MINUTES

It was AGREED that the Minutes of the Leisure and Community Policy Development and Review Panel held on the 09 November 2016 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. Y-SERVICES - PRESENTATION

The Panel received a presentation from Andy Kennedy and one of the Y-Ambassadors updating them on the current delivery of youth services they provide within the Borough.

The presentation highlighted many of the Y-Services achievements last year, providing the Panel with details of the number of young people that they have engaged with.

Andy Kennedy informed the members about the significant financial challenges they face in 2017, nevertheless they are confident that Y-Services can deliver a similar programme across the Borough having already secured funding against a number of projects.

Members thanked Y-Services for all the brilliant work they do and conveyed their hopes that it continues.

It was AGREED that Y-Services be thanked for their excellent presentation.

7. ONE COMMUNITY - PRESENTATION

The Panel received a presentation by the One Community on the service that they provide within the Borough.

The presentation gave members an overview of the work One Community has carried out to support the voluntary and community sectors, for example:-

- Recruiting volunteers to work on numerous projects across the Borough
- Arranged a group from the Army to decorate Sarisbury Green Community Centre
- Assisted a number of organisations with funding applications
- Run a number of events to help showcase and connect different groups to help communities flourish.

Members in turn thanked One Community for the wide variety of projects that they have been involved with across the Borough and for the fantastic work they do providing an invaluable service.

It was AGREED that One Community be thanked for their presentation.

8. PRELIMINARY OVERALL REVIEW OF WORK PROGRAMME 2016/17 AND DRAFT WORK PROGRAMME FOR 2017/18

The Panel considered a report by the Director of Operations which reviewed the Work Programme for 2016/17 and the draft work programme for 2017/18.

Members enquired about the inclusion of some of the unallocated items in Appendix A of the report. The Head of Leisure and Environment advised members that these items will be added to next year's meeting cycle along with an item on the Citizens Advice Bureau and an item on the Westbury Manor Museum once the new management agreement has been implemented.

It was AGREED that:-

- (a) Members approve the programme of items for the remainder of 2016/17 as set out in Appendix A of the report; and
- (b) give initial consideration to the draft work programme for 2017/18.

(The meeting started at 6.00 pm
and ended at 6.55 pm).

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date **01 March 2017**

Report of: **Director of Operations**

Subject: **FINAL REVIEW OF THE WORK PROGRAMME FOR 2016/17 AND
DRAFT WORK PROGRAMME 2017/18**

SUMMARY

At the last meeting the Panel on the 18 January 2017, members reviewed the existing work programme for 2016/17, and also considered a draft work programme for 2017/18. The Panel is now invited to assess the overall progress for the current year and finalise a draft work programme for 2017/18.

RECOMMENDATION

Members are now asked to:-

- (a) review the outcomes of the Panel's work programme for 2016/17.
- (b) submit the proposed work programme for 2017/18 to the Council for endorsement.

INTRODUCTION

1. This is the final meeting for the year and the Panel is invited to finalise its review of this year's work programme and confirm the draft for 2017/18.

WORK PROGRAMME CURRENT YEAR 2016/17

2. Appendix A to this report contains details of the current year's work programme for review by the Panel.
3. Appendix B contains details of the outcomes from matters considered at Panel meetings from 02 March 2016 up until January 2017, for members' information.

WORK PROGRAMME FOR 2017/18

4. Appendix D sets out details of the proposed items for consideration during 2017/18. As members are aware, the Panel's focus is on 'policy development', and it is suggested that members may want to consider setting up smaller working groups to work with officers on specific subjects. The Panel is also likely to consider reports on a specific subject on more than one occasion during the course of the year, as the policy is developed and before final recommendations are made to the Executive.
5. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2017/18 programme.
6. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework. This list may however be subject to amendment arising from any future changes to the Constitution.

RISK ASSESSMENT

7. There are no significant risk considerations in relation to this report

CONCLUSION

8. To summarise, the Panel is now invited to:-
 - (a) review the outcome of its work programme for the current year 2016/17;
 - (b) give further consideration to a draft work programme for 2017/18. Taking account of the proposed draft set out in the Appendix D and, at the same time, add to the Panel's draft programme for 2017/18 and proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members.
 - (c) arrange to submit the agreed work programme for 2017/18 to the Council.

Appendices:

Appendix A – Current Work Programme for 2016/17

Appendix B – Work Programme 2016/17 – Outcomes (including March 2016)

Appendix C – Policy Framework

Appendix D – Draft Work Programme for 2017/18

Background Papers:

None

Reference Papers:

Leisure & Community Policy Development Review Panel 18 January 2017 - Minutes

Enquiries:

For further information on this report please contact Paul Doran, Director of Operations.
(Ext 4572)

**WORK PROGRAMME FOR 2016/17 – LEISURE AND COMMUNITY POLICY
DEVELOPMENT AND REVIEW PANEL (*Current Year*)**

<u>MEETING DATES FOR 2016/17</u>	
01 June 2016	<ul style="list-style-type: none"> • Review of Work Programme 2016/17 • Overview of Leisure and Community Portfolio - Presentation • Westbury Manor Museum - Presentation
27 July 2016	<ul style="list-style-type: none"> • Review of Work Programme 2016/17 • Holly Hill Leisure Centre Progress Report – Presentation • Citizens Advice Bureau – Presentation
7 September 2016	<ul style="list-style-type: none"> • Review of Work Programme 2016/17 • Long Acre Skate Park – Petition • Members Tour – Leisure & Community Facilities • Community Grant Awards • Westbury Manor Museum Re-Modelling – Verbal Update
09 November 2016	<ul style="list-style-type: none"> • Review of Work Programme 2016/17 • Holly Hill Leisure Centre Opening Presentation • Leisure Events Programme
18 January 2017	<ul style="list-style-type: none"> • Preliminary Overall Review of Work Programme 2016/17 and Draft Work Programme 2017/18. • Y-Services – Overview of Services in the Borough • Presentation by One Community
01 March 2017	<ul style="list-style-type: none"> • Final Review of Work Programme 2016/17 and Draft 2017/18 Work Programme. • Fareham Leisure Centre Performance Review • Holly Hill Leisure Centre – Performance Review

**Leisure and Community Policy Development and Review Panel –
Progress on Actions from March 2016 to January 2017**

MEETING DATE	02 March 2016
<u>Subject</u>	CAMS ALDERS VISION - PRESENTATION
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation by the Head of Leisure and Environmental Services on the Cams Alders Vision.</p> <p>Councillor Mrs S Pankhurst declared a Non-Pecuniary interest on this item as she is on the committee and a member of Locks Heath Football Club.</p> <p>The presentation outlined the progress that had been made following the residents consultation and showed a map of the proposed site with development proposals. Members were asked to note, that the next stage will be to consider the issues regarding vehicle access to the site and to obtain firm capital costs for the proposal.</p> <p>The Panel confirmed to the depute Mr Cooper that the Cams Alders Vision would meet the needs of the wider community and will be suitable to assist the Locks Heath Football Club with their training needs.</p> <p>It was AGREED that, the Panel note the content of the presentation.</p>
Outcome	Noted
Link Officer	Mark Bowler
<u>Subject</u>	PRESENTATION BY ONE COMMUNITY
Type of Item	Presentation

<p>Action by Panel</p>	<p>At the request of the Chairman, this item was brought forward on the agenda and heard after item 5.</p> <p>The Panel received a presentation by One Community on the services that they provide within the Borough. They gave an overview of the work they currently do with other organisations and community groups including:-</p> <ul style="list-style-type: none"> • Various Community Associations across the Borough • Bursledon Brick Works • Fareham North West Community Association <p>The Panel were also given details of the help and support One Community gives to their volunteers, which is believed to be why they have a large amount of dedicated staff that is growing in numbers all the time.</p> <p>The presentation also advised of future projects including; a Community Showcase in July at Ferneham Hall, in addition to volunteer drop in sessions and various forums across the borough which One Community are helping to arrange.</p> <p>It was AGREED that, One Community be thanked for their excellent presentation.</p>
<p>Outcome</p>	<p>Noted</p>
<p>Link Officer</p>	<p>Mark Bowler</p>
<p><u>Subject</u></p>	<p>FAREHAM LEISURE CENTRE PERFORMANCE REVIEW - PRESENTATION</p>
<p>Type of Item</p>	<p>Presentation</p>
<p>Action by Panel</p>	<p>The Panel received a presentation from SLM (Sport and Leisure Management) Ltd who manages the Fareham Leisure Centre. The presentation reviewed the Fareham Leisure Centre performance and the work being undertaken at the new Holly Hill Leisure Centre in readiness for the opening in summer 2016.</p> <p>At the invitation of the Chairman, Councillor Mrs K Trott addressed the Panel on this item.</p> <p>The Panel were given a detailed presentation emphasising numerous aspects of the work that SLM Ltd has done over the last twelve months for the local community including:-</p>

	<ul style="list-style-type: none"> • Their very successful GP referral scheme • NHS Health Checks • Various charity events which have been very prosperous • Teaching 1800 Fareham children to swim • Their apprentice scheme <p>They also asked the Panel to note the attendance figures over the past five years to highlight the continued consistent high levels. Members agreed that this was a great achievement and that they hope to see similar levels recorded at the new Holly Hill Leisure Centre once it opens in the summer.</p> <p>It was AGREED that, SLM Ltd be thanked for their informative presentation.</p>
Outcome	Noted
Link Officer	Mark Bowler
<u>Subject</u>	FINAL REVIEW OF WORK PROGRAMME 2015/16 AND DRAFT WORK PROGRAMME 2016/17
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Operations which gave a final review of the Panels' work programme for 2015/16 and a draft work programme for 2016/17.</p> <p>Councillor Price asked the Panel to note that the dates in Appendix D were incorrect; instead of 18 January 2016 and 01 March 2016, this in fact should read 18 January 2017 and 01 March 2017.</p> <p>The Head of Leisure and Environmental Services addressed the Panel to propose that the unallocated items in Appendix D be allocated as follows; Members Tour – Community and Youth Centres – 07 September 2016, Leisure Centre Events – 09 November 2016, Play Area Improvement – January 2017 and Citizens Advice Bureau Presentation – 27 July 2016.</p> <p>It was AGREED that the Panel:-</p>

	<p>(a) reviewed the outcomes of the Panel's work programme for 2015/16; and</p> <p>(b) subject to the dates being amended in Appendix D and the unallocated items being added into the work programme as suggested by the Head of Leisure and Environmental Services, submits the proposed work programme for 2016/17 to the Council for endorsement.</p>
Outcome	Council endorsed Work Programme for 2016/17
Link Officer	Paul Doran
MEETING DATE	01 June 2016
<u>Subject</u>	OVERVIEW OF LEISURE AND COMMUNITY PORTFOLIO - PRESENTATION
Type of item	Presentation
Action by Panel	<p>The Panel received a presentation from the Head of Leisure and Environmental Service on an overview of the Leisure and Community Portfolio Services.</p> <p>The Presentation highlighted the many areas that the service is responsible for, including; sports and recreation facilities, play areas and equipment, community buildings, leisure events, countryside and the foreshore. The Head of Leisure and Environmental Services also gave details to the Panel on the recent achievements and the priorities for the Leisure and Community team for 2016/17.</p> <p>The Panel were also asked to note that the community grant funding scheme has recently been brought under the responsibility of the Leisure and Community Portfolio and that revenue funding is now also available for start-up projects as well as capital purchases for community groups.</p> <p>The Chairman thanked Officers for a very informative presentation and asked that some of the new facilities highlighted in the presentation be added to the Members tour in September.</p> <p>It was AGREED that, the Panel note the contents of the presentation.</p>
Outcome	Noted
Link Officer	Mark Bowler

<u>Subject</u>	WESTBURY MANOR RE-MODELLING - PRESENTATION
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation from The Head of Leisure and Environmental Services on the proposed re-modelling plans for Westbury Manor Museum.</p> <p>The presentation highlighted to the Panel the reasons for re-modelling giving details about the background to the museum and its vision that was approved by the Executive in May 2015, which included:-</p> <ul style="list-style-type: none"> • Re-invention of Westbury manor Museum as a vibrant 'culture stop' in the high street. • Improve programming and financial sustainability • Reduce subsidy by 40% • Improving access and landscaping of the gardens <p>The Panel were shown images giving visualization of how the re-modelling might look; with improved, interactive exhibition space, a contemporary café and an idea of how the external space may be landscaped to improve access to the gardens and front entrance.</p> <p>The Panel were also informed that the Miss Winifred Nellie Cocks bequest would be used to assist with the funding of the project.</p> <p>Members raised a few concerns with regards to security and the Head of Leisure and Environmental Services informed the Panel that they will be liaising with the Community Safety Team and the Police before finalising designs.</p> <p>The Head of Leisure and Environmental Services asked members to note that a report will be received by the Executive on the 06 June 2016 and if approved the hope is for work to be completed in May 2017.</p> <p>The Chairman asked that an update on the proposals and finalised plans be brought back to the Panel later in the year.</p> <p>It was AGREED that, the Panel note the content of the presentation.</p>
Outcome	Noted

Link Officer	Mark Bowler
Subject	REVIEW OF WORK PROGRAMME 2016/17
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Operations which reviews the Panels proposed Work Programme for 2016/17.</p> <p>Members requested that a verbal update on the progress of the Westbury Manor Re-Modelling be brought back to the Panel at the 07 September 2016 meeting.</p> <p>It was AGREED that, with the addition of an update on the Westbury Manor Re-Modelling being added to the 07 September 2016 meeting, the Panel approve the current Work Programme for 2016/17.</p>
Outcome	Noted
Link Officer	Paul Doran
Meeting Date	27 July 2016
Subject	CITIZENS ADVICE BUREAU - PRESENTATION
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation by Bidy Mayo, Operations Manager and Deborah Stringfellow, Chair of Trustees on the services provided by the Citizens Advice Fareham, formerly known as the Fareham Citizens Advice Bureau.</p> <p>The presentation gave a detailed overview of everything Citizens Advice Fareham does to support its clients within the Fareham area including advice with; housing, welfare, pensions, immigration and employment to name but a few.</p> <p>Members were also advised on the work they have done since they last addressed the Panel in early 2015 to increase networking with the introduction of a Facebook, Twitter and a WebChat service that has recently gone live.</p>

	<p>The Panel suggested various ways that the Citizens Advice Fareham could look to improve their outreach within the Borough such as 'advice on tour' tour buses and talks at local groups to help raise awareness of the services offered and to highlight to the public that they are a registered charity.</p> <p>It was AGREED that, Bidy Mayo and Deborah Stringfellow be thanked for their informative presentation.</p>
Outcome	Noted
Link Officer	Mark Bowler
<u>Subject</u>	HOLLY HILL LEISURE CENTRE PROGRESS REPORT - PRESENTATION
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation from the Property Development Officer updating them through a series of images on the progress of the new Holly Hill Leisure Centre which is on schedule to open in September.</p> <p>Members were advised that there has been a great uptake on memberships already with large numbers attending the onsite sales office to join.</p> <p>It was AGREED that the content of the presentation be noted.</p>
Outcome	Noted
Link Officer	Mark Bowler
<u>Subject</u>	REVIEW OF WORK PROGRAMME
Type of Item	Report
Action by Panel	The Panel considered a report by the Head of Leisure and Environmental Services which reviewed the Work Programme for 2016/17.

	<p>The Head of Leisure and Environmental Services advised of some changes to the work programme including; moving the Open Spaces Improvements Programme to the November meeting to link in with the Cams Alders Vision presentation and also to add an item, Community Grant Awards to the September meeting to update Members on the community funding awards and the available grant budget going forward.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) the Open Spaces Improvements Programme be moved to the November meeting, (b) the Community Grant Awards item be added to the September meeting; and (c) the Panel note the contents of the report.
Outcome	Noted
Link Officer	Paul Doran
Meeting date	07 September 2016
<u>Subject</u>	LONG ACRE SKATE PARK - PETITION
Type of Item	Petition
Action by Panel	<p>A petition comprising over 100 signatures has been received requesting a Skate Park at Long Acres in Park Gate.</p> <p>Members discussed this Petition and the site which is a small play area. It was raised that a Skate Park is already in existence in Abshot Road which is within walking distance of Long Acres and that, at this time, there would be no consideration of a Skate Park at Long Acres due to the close proximity of another one. It was agreed that the Head of Leisure and Environmental Services will write to the Petitioner explaining the decision at this time.</p>
Outcome	No Consideration at this time.
Link Officer	Mark Bowler

<u>Subject</u>	MEMBERS TOUR - LEISURE & COMMUNITY FACILITIES
Type of Item	Discussion
Action by Panel	<p>A discussion was held following the tour by Members throughout the day of leisure and community facilities across the Borough. All Members agreed the visits had been useful and they were pleased to have seen the new Holly Hill Leisure Centre and surrounding open space. A question was raised about the opening date for the Centre and although there is no confirmed date, this is likely to be towards the end of September 2016. An official opening will then follow.</p> <p>Discussion followed about the work of the Coldeast Volunteers and the transformation to the pond and surrounding area within the past year. Looking forward, progress will be made on the community orchard and the network of paths which will go through the woodland area.</p> <p>Members commented that we have so much open space but a small number of Rangers and whether consideration could be given to funding another Ranger. The Head of Leisure and Environmental Services highlighted the excellent work of the Rangers and many volunteers across the Borough who compliment this work. Discussion took place about an existing temporary Ranger post and whether consideration could be given to making this a permanent post. The Head of Leisure and Environmental Services stated that this would not be considered unless there was an obvious need, and the current arrangements are proving to be very effective and discussions are ongoing about the potential of combining some maintenance work with the Streetscene team.</p>
Outcome	N/A
Link Officer	Mark Bowler
<u>Subject</u>	COMMUNITY GRANT AWARDS
Type of Item	Presentation
Action by Panel	The Panel received a presentation of the Leisure and Community Manager in respect of changes to the Community Grant Scheme whereby the CATS Funding monies and Matched Funding are now combined, creating the Community

	<p>Fund which has streamlined and simplified the process for applying and processing grant applications for everyone involved.</p> <p>The presentation highlighted how funding applications are considered in terms of the longevity of the group and how they will continue to fund activities in the future, what financial contribution the group can make alongside FBC funding from, for example, other external funding streams. Accounts are scrutinised and the funding must be for a purpose that involves the wider community.</p> <p>The presentation outlined the close working between Officers, the applicant group and Ward Councillors throughout the application process. This continues once funding is approved, not only to ensure monies are spent, with the opportunity for a return of any funds if there is an underspend, but also to see the improvements made for the benefit of the community. Auditing also takes place together with the signing of a Community Fund Use Agreement to ensure the return or recovery of monies.</p> <p>Members discussed the auditing aspect of the Grants and the role of the Ward Councillor; the expectations that groups should contribute either financially or otherwise, for example, by providing labour, to show commitment; and how the application stage of the process looks in some details at available monies groups have access to that could be used to fund their project.</p> <p>The Leisure and Community Manager was thanked for her presentation.</p>
Outcome	Noted
Link Officer	Mark Bowler
<u>Subject</u>	WESTBURY MANOR MUSEUM RE-MODELLING - VERBAL UPDATE
Type of Item	Verbal Update
Action by Panel	<p>The Panel received a presentation from the Head of Leisure and Environmental Services in respect of the proposed changes to the Westbury Manor Museum.</p> <p>The Head of Leisure and Environmental Services outlined the proposed changes to each floor and how the changes will bring an interactive visitor experience to the whole building in a change to the existing Museum layout where café</p>

	<p>and exhibits are separate.</p> <p>Comments of interested parties have been taken on board and there will be separate office and restroom space for staff and volunteers. The ground floor will see a room available for community use; a larger café area; and a more open feel to the outside of the museum. On the first floor it is envisaged there will be open display cases and more interactive opportunities. The second floor will house two studios for arts and cultural focussed start-up businesses; storage space; and office/restroom space.</p> <p>The timetable of works schedules the Museum to close in January 2017 with reopen due June 2017.</p> <p>The Head of Leisure and Environmental Services was thanked for his presentation.</p>
Outcome	Noted
Link Officer	Mark Bowler
<u>Subject</u>	REVIEW OF WORK PROGRAMME
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Operations which reviews the Panels proposed Work Programme for 2016/17.</p> <p>Members requested that a verbal update be given to the 18 January 2017 meeting in respect of the first three months since opening of the new Holly Hill Leisure Centre.</p> <p>It was AGREED that:</p> <p>(a) the Panel note the revisions to the work programme:-</p> <ul style="list-style-type: none"> • the Open Spaces Improvement Programme has moved to the November meeting; and • two items were added to the September meeting, Community Grant Awards and Long Acre Skate Park <p>(b) with the addition of an update on the Holly Hill Leisure Centre being added to the 18 January 2017 meeting, the Panel approve the current Work Programme for 2016/17.</p>

Outcome	Noted
Link Officer	Paul Doran
Meeting Date	09 November 2016
<u>Subject</u>	LEISURE EVENTS PROGRAMME
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation from the Leisure and Community Officer on the programme of leisure events provided by the Council.</p> <p>The presentation outlined the purpose of events which included promoting the Town Centre and encouraging community engagement. The Leisure and Community Team have taken responsibility, within the Council, for organising Access All Areas and SNAP events for young people aged 11 to 16.</p> <p>Events take place throughout the year with 23 events in 2016 with an approximate attendance of 7,000 people.</p> <p>The Leisure and Community Officer discussed how events were promoted, which events had taken place and were still to come. The Christmas lights switch on is the next large event followed by a programme of new events for 2017.</p> <p>Councillor Mrs Hockley requested her comments be recorded that all events held this year have been excellent.</p> <p>The Leisure and Community Officer was thanked for her presentation.</p>
Outcome	Noted
Link Officer	Mark Bowler

<u>Subject</u>	HOLLY HILL LEISURE CENTRE OPENING
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation from the Head of Leisure and Environmental Services on the official opening of Holly Hill Leisure Centre which took place on the 10 October 2016.</p> <p>The Head of Leisure and Environmental Services gave the Panel some of the statistics for the new centre which included that since the open date to the end of October there have been:</p> <p>9,000 swimmers in attendance; 8,000 people attending the gym; 700 group exercise classes held; and 3,500 individual swimming lessons.</p> <p>The Centre has also seen an unprecedented amount of junior members signing up to join. The Head of Leisure and Environmental Services also stated that 1,600 memberships were sold before the Centre opened. These are both unprecedented across any leisure centres managed by Everyone Active.</p> <p>Members discussed whether people attending the centre were coming from outside of the Borough and the Head of Leisure and Environmental Services stated that there would be a better understanding of the demographics of members and people using the centre by March 2017.</p>
Outcome	Noted
Link Officer	Mark Bowler
<u>Subject</u>	REVIEW OF WORK PROGRAMME
Type of Item	Report
Action by Panel	The Panel considered a report by the Director of Operations which reviews the Panel's proposed Work Programme for 2016/17.

	<p>Members agreed to move the Holly Hill Leisure Centre update from the January 2017 meeting to the March 2017 meeting.</p> <p>The Head of Leisure and Environmental Services highlighted to Members that there were two unallocated items within the Work Programme: Cams Alders Vision and Open Spaces Improvement Programme and asked Members to consider these staying on the Work Programme as unallocated until such time as enough progress has been made to report these back to the Panel.</p> <p>It was AGREED that:</p> <ul style="list-style-type: none"> (a) the Panel note the Work Programme; (b) the Holly Hill Leisure Centre update is moved to the March 2017 meeting; and (c) the Cams Alders Vision and Open Spaces Improvement Programme remain on the Work Programme as unallocated items.
Outcome	Noted
Link Officer	Paul Doran
Meeting date	18 January 2017
<u>Subject</u>	Y-Services – Presentation
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation from Andy Kennedy and one of the Y-Ambassadors updating them on the current delivery of youth services they provide within the Borough.</p> <p>The presentation highlighted many of the Y-Services achievements last year, providing the Panel with details of the number of young people that they have engaged with.</p> <p>Andy Kennedy informed the members about the significant financial challenges they face in 2017, nevertheless they are confident that Y-Services can deliver a similar programme across the Borough having already secured funding</p>

	<p>against a number of projects.</p> <p>Members thanked Y-Services for all the brilliant work they do and conveyed their hopes that it continues.</p> <p>It was AGREED that Y-Services be thanked for their excellent presentation.</p>
Outcome	Noted
Link Officer	Mark Bowler
<u>Subject</u>	One Community - Presentation
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation by the One Community on the service that they provide within the Borough.</p> <p>The presentation gave members an overview of the work One Community has carried out to support the voluntary and community sectors, for example:-</p> <ul style="list-style-type: none"> (a) Recruiting volunteers to work on numerous projects across the Borough (b) Arranged a group from the Army to decorate Sarisbury Green Community Centre (c) Assisted a number of organisations with funding applications (d) Run a number of events to help showcase and connect different groups to help communities flourish. <p>Members in turn thanked One Community for of the wide variety of projects that they have been involved with across the Borough and for the fantastic work they do providing an invaluable service.</p> <p>It was AGREED that One Community be thanked for their presentation.</p>
Outcome	Noted
Link Officer	Mark Bowler

<u>Subject</u>	Preliminary Overall review of Work Programme 2016/17 and Draft 2017/18 work Programme
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Operations which reviewed the Work Programme for 2016/17 and the draft work programme for 2017/18.</p> <p>Members enquired about the inclusion of some of the unallocated items in Appendix A of the report. The Head of Leisure and Environment advised members that these items will be added to next year's meeting cycle along with an item on the Citizens Advice Bureau and an item on the Westbury Manor Museum once the new management agreement has been implemented.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) Members approve the programme of items for the remainder of 2016/17 as set out in Appendix A of the report; and (b) give initial consideration to the draft work programme for 2017/18.
Outcome	Noted
Link Officer	Mark Bowler

**FAREHAM BOROUGH COUNCIL
POLICY FRAMEWORK**

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Plans and Alterations comprising the Development Plan;
- (f) Development Plan Documents;
- (g) Community Safety Strategy;
- (h) Corporate Vision, Values, Objectives and Priority Actions.

**PROPOSED LEISURE & COMMUNITY POLICY DEVELOPMENT AND
REVIEW PANEL WORK PROGRAMME FOR 2017/18**

<u>MEETING DATES FOR 2017/18</u>	
31 May 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Overview of the Leisure and Community Portfolio
26 July 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Citizen Advice Bureau Presentation • Westbury Manor Museum Remodelling update
06 September 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Members Tour - Leisure and Community Facilities • Community Grants Update
08 November 2017	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Leisure Events Update • Solent Relate Presentation • Play Area Improvement Programme
17 January 2018	<ul style="list-style-type: none"> • Preliminary overall review of work programme for 2017/18 and draft 2018/19 • One Community Presentation • Y-Service Review - Presentation
07 March 2018	<ul style="list-style-type: none"> • Final review of work programme for 2017/18 and draft 2018/19 • Fareham and Holly Hill Leisure Centre Performance Review • Annual presentation from Hampshire Cultural Trust